



Clear Vista School

4510 – 47 Street, Wetaskiwin, AB T9A 1B8

Ph (780) 352-6616, Fax (780) 352-6770

cv@wrps.ab.ca



November 20, 2017

Dear Parent / Guardian

On Monday, November 27th at 1:30pm, students and staff at Clear Vista School will be participating in a LockDown Drill.

The purpose of this drill is to help teach students and staff the proper procedures to follow in an emergency and be trained to participate in the specific plan for our school. Over the next week, teachers will be working with their classes to fully understand their roles, expectations, and to make them aware of the drill procedures. The physical safety of our students and staff is our primary concern in any emergency. The establishment and routine practice of these emergency situations is necessary to increase the overall standard of emergency preparedness.

This drill will be initialized by the words "Attention, Attention, this is a Lockdown" being broadcast over the PA system. At that time, students and staff will gather in a protected area of their classrooms. They will wait there, quietly, until the site-supervisor comes to the door to inform them the drill has completed.

The drill should last between 20 and 30 minutes in duration.

If you have any questions or concerns, please feel free to contact the school.

Sincerely,

A handwritten signature in black ink, appearing to read "Mr. Trevor Van Someren".

Mr. Trevor Van Someren
Principal

A handwritten signature in black ink, appearing to read "Mr. Michael Daly".

Mr. Michael Daly
Vice Principal